

How To: Accessing the PowerSchool Parent Portal

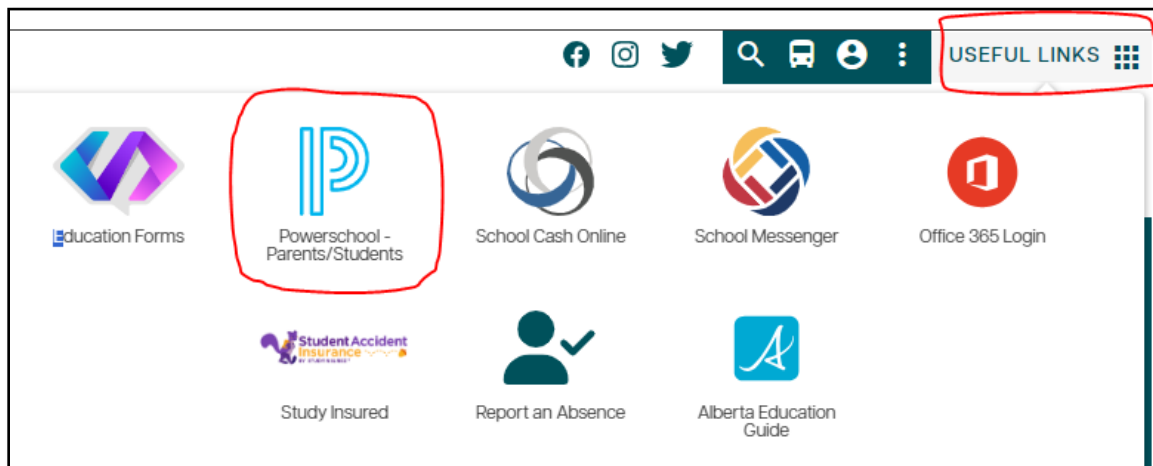
When you are looking for grades or attendance for your student, it can be a little confusing. The first thing that you will need to do is to log into your Parent PowerSchool account.

You can log in to the Parent Portal through a web browser, or using the Mobile App. If you have never signed in to your Parent Portal account, or if you have recently contacted us to get your password reset, you will need to sign in using a web browser at least once before you can access the portal using the PowerSchool App.

Logging in using a web browser:

Go to The Prairie Rose Public Schools website (or your school's website). You can do this on a computer, Chromebook, or the mobile browser on your phone or tablet: <https://www.myprps.com/>

Click on the Useful Links 'waffle' menu in the upper right. You will see several options: Choose PowerSchool Parents/Students



You will then see the Parent Sign in Screen:

Please sign in. Enter your username (your email address) and your password. You can use the Forgot Username or Password link if you have forgotten your password. (If you have tried that and are still unable to sign in, please reach out to our SIS Administrator, Krista Lester: email kristalester@prrd8.ca ; phone: 403-527-5516 x2332)

Once you are signed in, you should see something like this:
View if you've logged in using a computer:

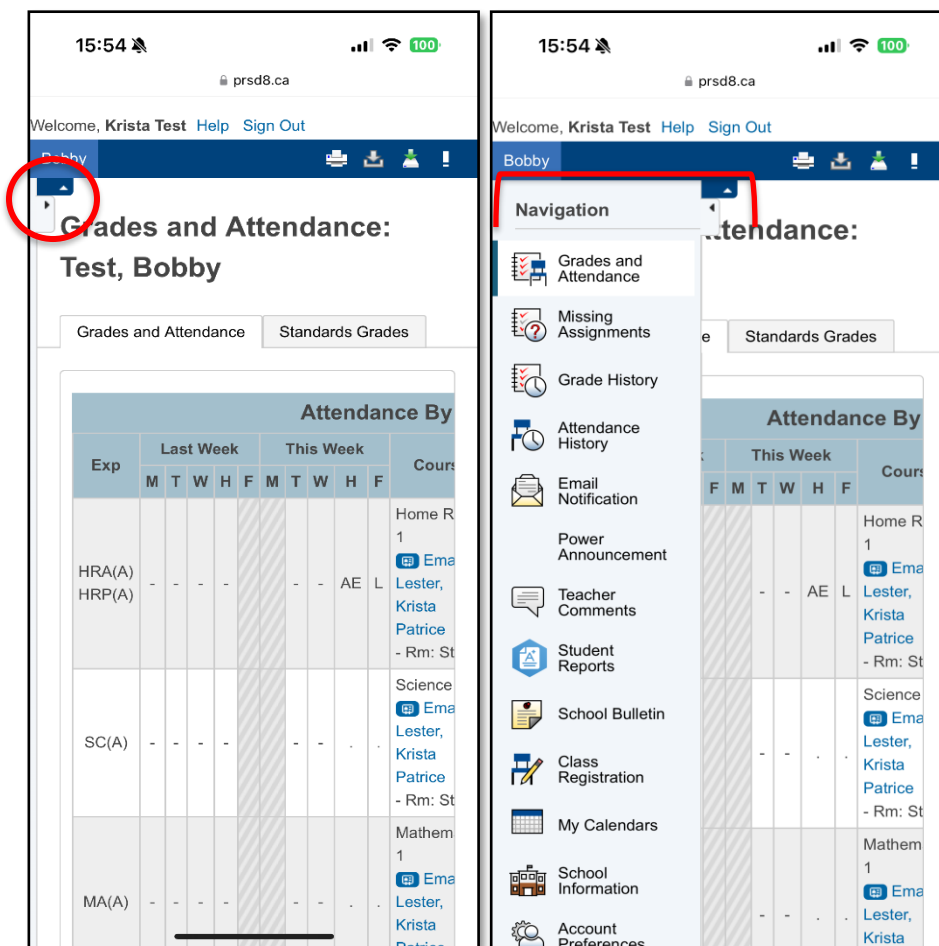
Exp	Last Week					This Week					Course	R2	R3	Y1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F						
HRA(A) HRP(A)	-	-	-	-		-	-	AE	L		Home Room 1 Email Lester, Krista Patrice - Rm: Staff	[1]	[1]	[1]	3	1
SC(A)	-	-	-	-		-	-	-	-	-	Science 1 Email Lester, Krista Patrice - Rm: Staff	3	[1]	3	0	0
MA(A)	-	-	-	-		-	-	-	-	-	Mathematics 1 Email Lester, Krista Patrice - Rm: Staff	3	[1]	3	0	0
SS(A)	-	-	-	-		-	-	-	-	-	Social Studies 1 Email Lester, Krista Patrice - Rm: Staff	3	[1]	3	0	0
Attendance Totals															3	1

Current Simple GPA (Y1):
Show dropped classes also

Legend
 Attendance Codes: Blank=Present | A=Absent | AE=Absent Excused | APP=Appointment (Other) | BDR=Bus Didn't Run | BL=Bus is Late | DA=Dental Appointment | EOC=Elective Off Campus | F=Funeral | FH=Family Holiday/Trip | FT=Field Trip (School Trip) | ISS=In School Suspension | L=Late | LE=Leave Early | LHA=Learning From Home Absent | LHP=Learning From Home Present | LHAE=Learning From Home Absent Excused | MA=Medical Appointment | OF=Office | OS=Sports Trip (NOT School Related) | OSS=Out Of School Suspension | PC=Parent Choice/Discretion | S=Sick (Home) | SR=Sick (School Sick Room) | ST=Sports Trip (School Related)

You can click on any of the marks to see the specific assignments and scores, and you can click on the attendance to see the specific dates and attendance codes entered. You can also click on Account Preferences on the left-hand menu to change your password or manage notification (*such as getting notified when new marks have been added*).

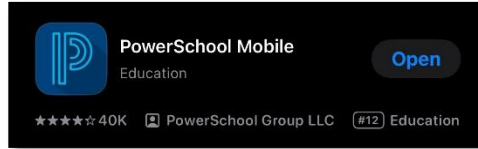
View if you've logged in using a mobile device (like a cell phone):



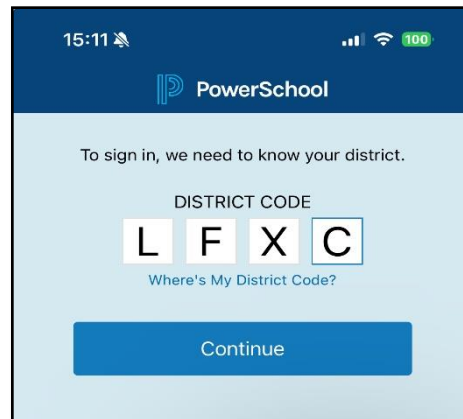
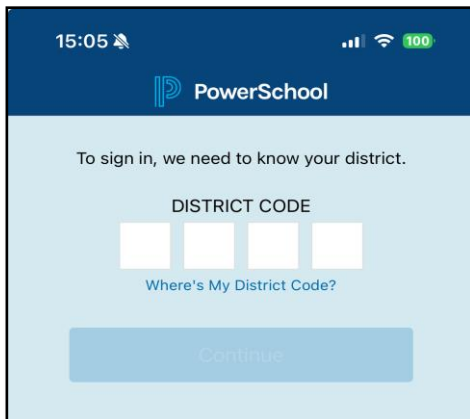
Notice the left-hand menu is collapsed/hidden by default. You will have to click on the little triangle in the upper left of the screen to open the left menu. From there, it acts the same as on a computer, and you can use all the same options.

Logging in using the PowerSchool App:

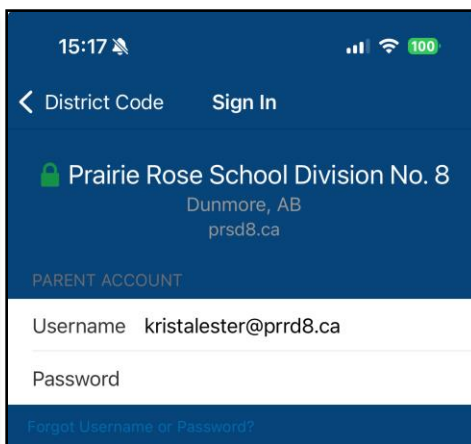
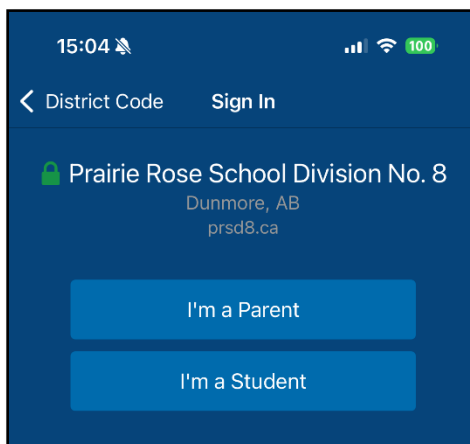
Download the PowerSchool App from your App Store, and then Open the App.



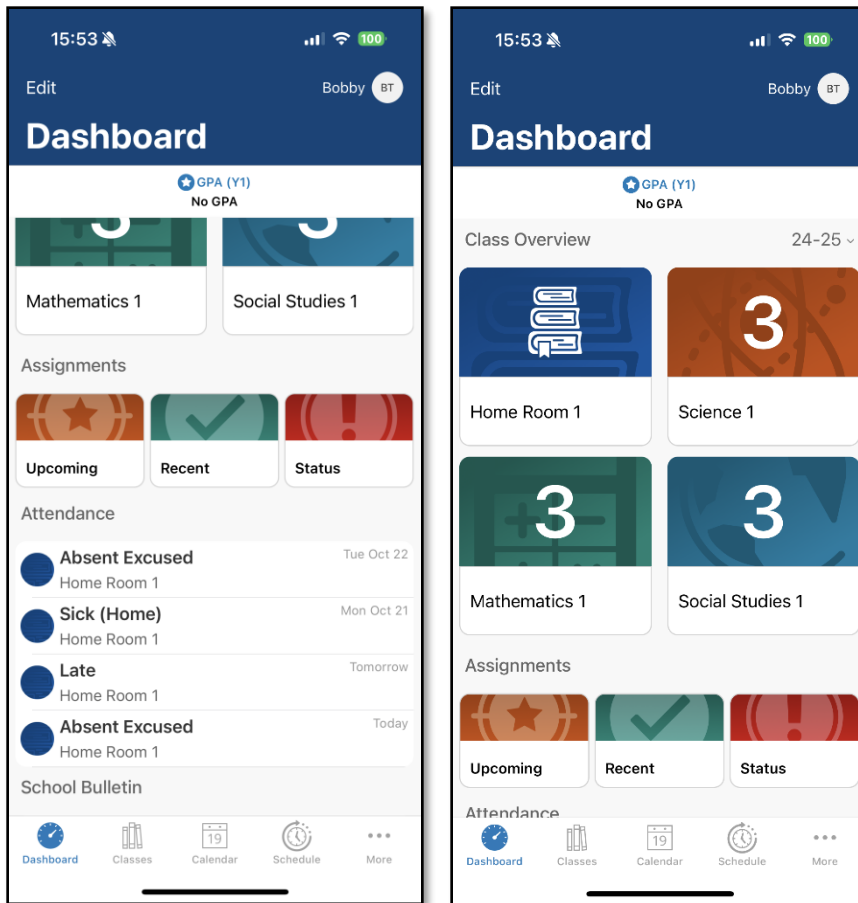
You may be prompted to enter a District Code. If it asks for the District Code, enter LFXC



Choose I'm A Parent, then enter your username (email) and password



When it opens, it will look something like this:



From here you can see all of the grades that have been entered for your student, and any absences.