



EAGLE BUTTE HIGH SCHOOL

Option #2

Student self-evaluation: FINAL

W.E. 35

W.E. 25

W.E. 15

RAP

PFO

INTERN

Green

Student: _____ Job Placement: _____ Date: _____

For each statement, provide some written comments.

Remember that a "self-evaluation" is what you think of what you did. Be honest with yourself.

1. On the job, I accept responsibility for my own work and learning.

Always

Usually

Occasionally

Give an example or explain:

2. I took pride in my work and tried to do my best.

Always

Usually

Occasionally

Give an example or explain:

3. My work's accuracy, quality and speed improved during the job placement.

Always

Usually

Occasionally

Give an example or explain:

4. If nothing was assigned by my supervisor or I finished early, I knew there were always things to do and I found something worthwhile to do.

Always

Usually

Occasionally

Give an example or explain:

5. I learned to accept criticism about my work or efforts without being personally hurt. When criticism was made, I did not blame someone or something else.

Always

Usually

Occasionally

Give an example or explain:

6. On the job I was aware of and attentive to safe work practices.

Always

Usually

Occasionally

Give an example or explain:

7. I observed work hours (being ready to work when my shift began) and followed policies regarding absences and lates.
Give an example or explain: Always Usually Occasionally
8. If I was going to be absent for a long period of time, I contacted my supervisor as soon as possible. If I knew in advance I would need specific days off for valid reasons (e.g. family trip, final exams, school sporting events, etc.), I gave my work supervisor as much advance notice as possible. If I was going to be away from work for an extended period of time (e.g. more than a month), I let my Off Campus Supervisor from school know so that they weren't expecting hours to be coming in.
Give an example or explain: Always Usually Occasionally
9. I was diligent in getting in my monthly hours sheets to the off-campus coordinator within one week after the end of each month. These sheets were always filled out completely as instructed, front and back, and were signed by myself. These sheets often led to a small discussion of my job performance with my workplace supervisor and my off campus coordinator.
Give an example or explain: Always Usually Occasionally
10. At work and school I communicated effectively with my supervisors and Off Campus Coordinator.
Give an example or explain: Always Usually Occasionally
11. I learned the rules of the workplace and adhered to them. I followed all rules regarding things like safety, proper dress and hygiene, deportment, cell-phones, proper language, courtesy, and whatever else was expected of me.
Give an example or explain: Always Usually Occasionally
12. On the job I used the correct techniques as they were taught to me by my employers.
Give an example or explain: Always Usually Occasionally
13. Whether at work or school, I show a good work ethic.
Give an example or explain: Always Usually Occasionally